



PTC Phase 2A and What This Means for You

The goal of Phase 2A of the **Provider Time Capture (PTC) Project** is to decrease workload for local office staff by automating time-consuming manual data entry. Staff will be able to edit authorizations in Mainframe (versus a void and reissue) with updates automatically occurring in OR PTC DCI. Payroll batch information will also be automated, eliminating the need for local office staff to manually enter data into Mainframe for time/mileage entries worked after Phase 2A go-live. Entries with errors will go to the new STIQ screen for monitoring. It is important to note that the overall functionality of OR PTC DCI and associated local office business processes will not be changing outside of the changes listed below.

The Benefits of Phase 2A

Phase 2A OR PTC DCI Update	Phase 2A Associated Benefit for Staff
Vouchers in Mainframe will be <u>editable</u>	Staff will no longer need to void and reissue vouchers in Mainframe
Authorizations in OR PTC DCI will update <u>automatically</u> to match Mainframe	Staff will no longer need to edit/reject authorizations in OR PTC DCI
Payroll batches will be processed <u>automatically</u>	Staff will no longer run or manage payroll batches
Underpayments that are within authorized hours will be processed <u>automatically</u>	Staff will no longer need to manually approve and process underpayments*
Time entered into OR PTC DCI will <u>automatically</u> update Mainframe	Staff will no longer complete manual data entry into Mainframe*
OR PTC DCI and Mainframe will round entries in the same way	Staff will no longer need to round entries in Mainframe*

**For time or mileage entries worked after Phase 2A go-live*